

6th July 2020

CARE & INDEPENDENCE - COVID-19 STATEMENT UPDATE

Care & Independence provide a range of products that are designed to aid mobility, independence and improve daily life for the elderly and less able. We remain committed to ensuring that we reduce the risk of COVID-19 to our customers, staff and all our supply partners. All controls and actions identified below are detailed in the Company COVID-19 Risk Assessment.

What we are doing

- To control the risk of spreading the coronavirus by staff who are showing symptoms
 - Notified all staff of government guidance on self-isolating
 - Put signs up throughout our sites reminding staff of the need to self-isolate if they or anybody in their household shows symptoms
 - Advised staff of the process to get COVID-19 tested if symptoms are showing
- To control the risk of spreading the coronavirus by not washing hands adequately we have
 - Assessed the adequacy of our wash stations
 - Provided appropriate water, soap and drying facilities at all wash stations
 - Notified all staff of government guidance on handwashing and sanitising
 - Put signs up throughout our sites reminding people to wash their hands
 - Provided all staff with hand sanitisers for the occasions when they can't wash their hands
- To control the risk of spreading the coronavirus by not social distancing we have
 - Initiated home working for all staff where possible
 - Moved staff workstations in excess of 2m apart
 - Introduced a Remote Assessment Process to replace face-to-face customer visits where appropriate
 - Notified all staff of government guidance on social distancing
 - Issued specific instructions to field-based staff on maintaining social distancing if home visits are essential and updated Method Statements accordingly
 - Put signs up throughout our sites reminding people to adhere to government guidance on social distancing

- To control the risk of spreading the coronavirus by not cleaning surfaces, equipment or workstations we have
 - Issued all staff, site and field based, with additional hand sanitiser, sanitising spray, sanitising wipes and vehicle/premises sanitising systems
 - Allocated equipment to unique individuals where practical
 - Issued instructions based upon government guidance to all staff, site and field based, for cleaning and sanitising of equipment, including equipment being installed in client's premises
 - Update our equipment installation Method Statements accordingly
 - Ensured adequate stock of cleaning materials are available to staff at all times
- To control the risk of Musculoskeletal disorders as a result of using Display Screen Equipment (DSE) at home for a long period of time we have
 - Identified all staff who, because of the COVID-19 virus, are likely to be working from home for a long period of time
 - Issued those staff with a home working checklist and DSE questionnaire
 - Issued staff with appropriate equipment to allow them to work safely at home
- To control the increased risk of infection and complications for vulnerable workers we have
 - Identified all staff classified 'at risk'
 - Implemented home working, where possible, for all such staff
 - Supported staff, where possible, if classified 'at risk' and unable to work from home
 - Implemented appropriate social distancing and hygiene procedures to protect such staff on their return to work

Sincerely

Ian Jones

Managing Director