Options
Shower/Commode Chair

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Tel: +44 (0)1869 327 999
Introduction

We thank you very much for purchasing our product and hope that the following information will assist you in obtaining maximum benefit from it.

The chair is designed to be used as a self-propelling, attendant operated or a transit chair. All the parts being interchangeable to facilitate simple change of operation should this be required, however the chair is only supplied in one configuration, depending on your initial assessment, with the additional parts being purchased separately.

The chair may be fitted with one or more of the following options:

- Adjustable height as standard
- Foldaway arms as standard
- Adjustable footrests as standard
- Braked wheels / castors
- Removable FLEXI-SEAT
- Gap front, Toilet aperture, Full seat options
- Lap-strap / Harness
- Commode pan

For note on use, please see appropriate section of this manual.

Please read this User Manual carefully before using the Chair, you should ensure that not only you but any other person who is likely to use the equipment are familiar with the user instructions.

Before each use the chair should be visually inspected to ensure it is free from defects. Ensure the seat is set correctly for the user, refer to the remove / adjust flexi-seat section of this manual. **We advise that vulnerable service users are not left unattended to use this equipment.**

In Multi-user situations, please be aware of any infection control policies that may be in force or appropriate.

Safe Working Load (SWL)

All our standard chairs are designed and tested to meet there requirements of the stated Safe Working Load.

- Infant Chair – Attendant – 100kgs
- Standard Options Chair - Attendant – 190kgs
- Standard Options Chair – Self Propelled – 150kgs
- Mediatric Chair – Attendant – 250kgs

**Please note that “special” custom built chairs may vary according to individual service user requirements.**

Product Labelling

The product label shall show the following information, as a minimum:

- Description of the product
- Serial Number of the equipment
- Safe working load
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1. Adjusting the Seat Height
   
a. Attendant Model Seat Height Adjustment

   Please Note: Height adjustment can only be achieved when the chair is not in use.

   1. Remove the pin clip from the leg.
   2. Select the desired seat height by sliding out the leg from the frame.
      Note: This is a telescopic action.
   3. Refit pin clip.
   4. Repeat the adjustment for the other legs.

   Ensure all legs are adjusted equally.

   b. Self Propelling Model Adjusting the Wheels (Metal Plate)

   To change / adjust the size, height or position of the self-propelling wheels, a 19mm spanner, socket and ratchet are required (not supplied).

   1. Remove the covers from the axle bolts and wheel centre.
   2. Remove the locking nut & washer from the axle bolt.
   3. Select the position for the wheel and insert the axel bolt through the mounting plate.
   4. Re-fit the washer and locking nut (locking nut should be replaced by a new nut)

   Repeat the processes for the opposite wheel, ensuring that the axel bolt in positioned in the same hole on the mounting plate. You will need to adjust the front castors to match the rear wheels as explained in section – Adjusting the Seat Height.

   The brakes will also need adjustment and a suitably sized Allen key wrench will be required (not supplied).

   1. Release the Allen key bolt on the brake-mounting block.
   2. With the brake in the fully released position slide the brake to the required position (leaving a gap of approx. 15mm between the brake and the tyre).
   3. Re-tighten the Allen key bolt.
   4. Repeat operations 1 to 3 for the opposite side.

   c. Self Propelling Model Adjusting the Wheels (Black Plastic Moulding)

   To change / adjust the size, height or position of the self-propelling wheels, a 19mm spanner, socket and ratchet, 13mm spanner, 6mm Allen Key/wrench are required (not supplied).

   1. Remove the covers from the axle bolts and wheel centre.
   2. Remove the locking nut & washer from the axle bolt.
   3. Remove the wheel from the bracket.
   4. Remove the three (3) covers from the securing bolts through the black moulded bracket.
   5. Remove the locking nut and washer.
   6. Remove the black brackets.
   7. The black bracket is located by a metal pin through the frame, this aligns with a series of holes on the inside of the bracket, the holes are 25mm apart.
   8. Select the required hole position, align the pin with the corresponding holes and press the two black brackets together, ensuring the holes align.
9. Re-fit the three (3) bolts through the brackets and secure with the locking / nyloc nut.
10. Re-fit the wheel, washer and locking nut (locking nut should be replaced by a new nut)

Repeat the processes for the opposite wheel, ensuring that the axle bolt is positioned in the same hole on the mounting plate. You will need to adjust the front castors to match the rear wheels as explained in section – Adjusting the Seat Height.

The brakes will also need adjustment and a suitably sized Allen key wrench will be required (not supplied).

1. Release the Allen key bolt on the brake-mounting block.
2. With the brake in the fully released position slide the brake to the required position (leaving a gap of approx. 15mm between the brake and the tyre).
3. Re-tighten the Allen key bolt.
4. Repeat operations 1 to 3 for the opposite side.

**d. Transit Model Adjusting the Wheels**

To change / adjust the size, height or position of the transit wheels, a 19mm spanner, socket and ratchet are required (not supplied).

1. Remove the covers from the axle bolts and wheel centre.
2. Remove the locking nut & washer from the axle bolt.
3. Select the position for the wheel and insert the axle bolt through the mounting plate.
4. Re-fit the washer and locking nut (locking nut should be replaced by a new nut).

Repeat the processes for the opposite wheel, ensuring that the axle bolt is positioned in the same hole on the mounting plate. You will need to adjust the front castors to match the rear wheels as explained in section – Adjusting the Seat Height.

**e. Braked Wheels & Castors**

Attendant chairs are fitted with brake castors (identified by a red pedal). This is a foot-operated brake.
1. Press down with the ball of the foot onto the front of the pedal to operate the brake.
2. Push back on the pedal to release.
Transit and self-propelling chairs are fitted with a hand-operated brake.
1. Push forward on the lever / handle to lock the wheels
2. Pull back on the lever / handle to release.

2. Armrests

Note: The armrests must not be used to help manoeuvre the chair, push handles are supplied for this reason.

Your chair may be fitted with two models of armrests;
• Folding arms
• Removable arms

   a. Folding Armrests

The armrest is a self supporting arm.

• To raise the arm lift / fold upwards
• To lower the arm pull / fold downwards

   b. Folding Removable Armrests, Mediatric Chair

The armrest is a self supporting arm.

• To raise the arm lift / fold upwards
• To lower the arm pull / fold downwards
• To remove the arm raise to a 45 degree angle and pull gently out.
• To refit the arm, this locates on a spigot on the side of the frame, offer the arm at 45 degrees so that the location pin on the arm slides into the slot on the spigot.
• The arm will then drop down into place.

   c. Removable Armrests.

Fit into a socket on the side of the chair frame, located below the seat line.

• To remove the arm, release the hand wheel and pull / lift upwards.
• To replace the arm, Insert the tube end of the arm into the socket and secure with the hand wheel.

   d. Removable Armrest with Adjustable Infill Pad, Infant Options chair

Fit into a socket on the side of the chair frame, located below the seat line.

• To remove the arm, release the hand wheel and pull / lift upwards.
• To replace the arm, Insert the tube end of the arm into the socket and secure with the hand wheel.
3. Footrest

a. Removal

The footrest is designed to be swing away and is detachable by a simple single-handed operation. The footrest will automatically lock in place.

- Squeeze the footrest mountings together and swing away
- Lift up to detach

Re-fitting to chair, locate the footrest onto the pins on the mounting plates and swing into the locked position.

Note: footrest will lock into position.

b. Adjustment

Note: Do not stand on the footrests as this may result in the chair tipping. The footrests have been designed to be removed or folded away to ease access to and from the chair.

The footrests are adjustable in height.

1. Release the bolt at the bottom of the footrest.
2. Slide out the footrest to the desired height.
3. Tighten the bolt.
4. Repeat operations 1 to 3 for the opposite side.
4. **Adjustable Backrest, Infant Chair**

The Infant Options chair allows for the seat depth to be increased or decreased, the seat depth is adjusted by changing the position of the backrest by sliding it either forward or backwards to suit the changing needs of the service user.

We would recommend that this is done without the service user in the chair.

To adjust the position of the backrest:

1. Release the two hand wheels at the rear of the seat support frame.
2. Slide the backrest frame either forwards to reduce or backwards to increase the seat depth.
3. Ensure that the backrest frame is equally adjusted
4. Secure the hand wheels.

**Note:** there is a limit to the extent that the backrest can be adjusted, when increasing the depth please ensure that there is sufficient tube within the main body of the frame.

It is possible to remove the backrest completely for transportation.

5. **Seat, Removal, Cleaning, Adjustment and Re-fitting.**

Your chair is available with a choice of seat configurations and has been provided with the seat type and style agreed during the initial assessment.

- Gap Fronted / Horseshoe
- Toilet / Aperture seat
- Full seat – no hole used for showering only.
- Flexi seat – two part split seat.

  a. **Gap, Toilet and Full Seat**

Gap front, Toilet and Full Seats are fitted on a moulded plastic base and can be easily removed for cleaning or replacement.

The seat is secured by 4 black plastic tabs on the bottom of the seat, do not try to remove the seat without first releasing the tabs this seat is not a snap/clip on seat.

**To remove the seat:**

1. Rotate each of the four black tabs so the they are clear of the seat support tubes
2. Lift the seat up and off

**Refitting the seat:**

1. Align the seat with the seat support tubes and press down, ensure the black tabs are clear of the tubes before pressing down
2. Rotate each of the four black tabs until the lie across the seat support tubes.
b. **Flexi-seat**

The rubber moulded FLEXI-SEAT prevents water ingress, minimising the risk of cross contamination.

The seat is secured by 4 bolts on the base of the seat and it can be removed for easy cleaning, a suitable Allen key will be required (not supplied).

When removing the seat for maintenance or cleaning we suggest that you note the dimensions of the aperture and gap at the front of the chair to ensure it is re-fitted in the correct position.

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<th>Width of aperture</th>
<th>Width of Gap</th>
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The seat is adjustable in width to allow improved posture and comfort.

Ensure that the seat is set correctly for the user.
Ensure that the gap in the “Flexi-seat” will not allow any part of the users body to become trapped.

**To adjust the seat:**

1. Remove commode pan [if fitted]
2. Release each bolt, to allow the seat to move
11. Position the seat as required.
12. Tighten the bolt.
13. Repeat operations 1 to 4 for the opposite side.

Minimum Gap at front width – 25mm
Minimum aperture width – 75mm

Maximum gap at front width – 115mm
Maximum aperture width – 165mm
6. Accessories
   a. Commode pan

   The commode pan is mounted on a bracket under the seat.
   It can be removed from the front or the rear of the chair.
   Clean by hand only – not suitable for pan washers

   b. Lap-strap

   The lap-strap is provided in one size only and can be adjusted to suit the service user.
   It is fixed to the main frame of the chair by looping the end around the up-right and threading it through a Tri-slide buckle.

   This can also be adjusted to lengthen or shorten the strap.
   • To release the buckle squeeze on the edge and pull apart.
   • Please refer to separate instruction manual provided.

   c. Harness

   The Chair may be provided with either a neoprene or webbing shoulder harness

   Please refer to the additional instructions provided with the harness

7. Cleaning

   1. Clean seat, back and frame with a mild soap solution / cleaning agent and a damp cloth.
   2. **DO NOT USE BLEACH** or **AGENTS CONTAINING BLEACH**.
   4. Regularly inspect all parts for defects
   5. Keep castors / wheels free from lime-scale, soap, hairs and fibres
8. Servicing

We recommend that your shower / sani chair be serviced annually. All stainless steel models carry a 15-year warranty on the frame (2 years on all other components) and is subject to the product being serviced annually by Care & Independence Ltd or competent person(s) authorised by Care & Independence Ltd. Full Warranty details are shown on the back of this user guide.

Before each use the chair and associated accessories must be visually inspected.

- Condition of frame – not bent or twisted, coating not perished (where applicable)
- Castors are correctly adjusted and locking pins fitted
- Castors / Wheels are not loose
- Brakes operate
- Seat is secure
- Seat not split
- Footrests (if fitted) lock in place and the foot plates are correctly adjusted and secure
- Backrest not split
- Armrest are secure
- Arm pads are secure and not split
- Lap-strap (if fitted) not entangled in wheels and buckle not broken
- Commode pan (if fitted) not cracked and fits securely

This is not an exhaustive list and additional consideration should be made for the severity of use, the environment where equipment is used and if the equipment has been specified as a custom made product to suit the service users individual requirements.

Annual Service

Complete visual inspection.

- Full inspection of frame and welded areas
- Castors and clips fitted correctly, check rotation and lubricate
- Self propelling / Transit wheels, check axles and bearings for wear, check and adjust brakes
- Seat / base checked for rips, wear or cracks
- Commode pan, check for cracks and warping (cleaned at too high temperature)
- Backrest, secure and not ripped or worn
- Footrests – Lock in place, unlock, adjust and lubricate
- Armrests, Check arm swivels for wear, lubricate and secure, check pads are secure and not split.
- Check accessories
- Overall clean

This is not an exhaustive list and additional consideration should be made for the severity of use, the environment where equipment is used and if the equipment has been specified as a custom made product to suit the service users individual requirements.
Service & Maintenance Record

Use the service History to record any completed service, inspection or repair.

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9. Returning Products

In order to minimise infection risk, the Medicines & Healthcare products Regulatory Agency (MHRA) suggests that items being returned to a manufacturer should be decontaminated appropriately before return. (See MHRA DB 2003 (OX)). A certificate of decontamination will therefore be required before goods can be returned. Please contact the company or your supplier for further details.

Care & Independence Ltd is committed to a policy of continued product development, consequently we reserve the right to change or alter any specifications without prior notice.

10. Warranty

We are pleased to offer a standard warranty of 15 years on stainless steel frames (with 2 years on all other components) from the date of purchase. It is subject to the following general terms and conditions:

a. Should problems be experienced with any workmanship or materials within the first 15 years on the stainless steel frame (and the first 2 years on all other components) please contact your point of purchase or Care & Independence Ltd within normal working hours 9am – 5pm Monday to Friday

b. Please quote the serial number of the product (where applicable), which will be found on the front cover on this user guide or on the product itself.

c. The product will be repaired free of charge provided that it has been used in accordance with the guidelines and recommendations set out in this user guide, and serviced and / or maintained by Care & Independence Ltd or a competent person(s) authorised by Care & Independence Ltd.

d. The warranty does not cover replacements; adjustments, repairs arising from a consequence of normal wear & tear, wilful damage, accidental damage, misuse, neglect or any cause, which is beyond the manufacturers control.

e. The warranty does not cover modifications or repairs made to the product by unauthorised persons or the use of unauthorised parts or any failure or malfunction due to incorrect and / or poor workmanship on the part of any person, other than Care & Independence Ltd or a competent person(s) authorised by Care & Independence Ltd.

f. This warranty does not affect your statutory consumer rights.
Manufactured By

Care & Independence Ltd

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